Be curious through questioning Planner

Name _____

Date _____

It's important to spend some time planning the type of questions you want to ask, especially at the beginning of the conversation. Planning your questions will help ensure that the conversation stays on track, and you get to the heart of the issue.

Think about your end goal for the conversation. What are you trying to find out?

E.g. You want to know why a team member has been turning up late this week.
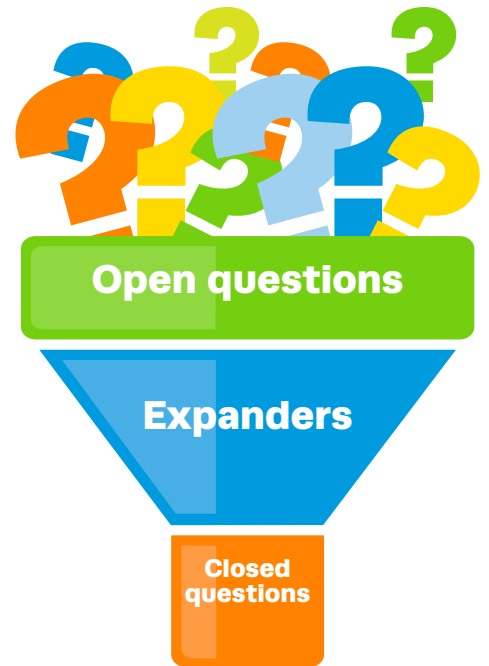
How can you get the conversation started?

E.g. "How are you going at the moment?"

What are some questions you can use to dig deeper and get more detail?

E.g. "Could you try this?"

nudge.

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